



MINUTES

Meeting Title:	MIPS BOARD MEETING		
Date:	May 4, 2017	Time:	0800 hrs – 1200 hrs
Location:	MIPS Boardroom		
Present:	Gary McPherson Jan Currie Luis Oppenheimer Connie Gretsinger Adam Chrobak Helga Bryant Judy Storjord Deb Elias Brie DeMone Susan Lessard-Friesen Anna Maria Magnifico Laurie Thompson (staff)		
Guests	Jill Hardy, College of Pharmacists of Manitoba Rachel Carlson, College of Pharmacists of Manitoba		
Agenda Item:			
1.0 Adoption of Minutes/Agenda			
	1.1	Moved that the minutes of March 31, 2017 be accepted as circulated. Moved: Helga Bryant Seconded: Brie DeMone Carried	
	1.2	The agenda of May 4, 2017 was approved with the following addition. 8.1 - report on PHIA review submission.	
2.0 Board Education			
	2.1	Safety I.Q. (Safety Improvement & Quality) – Jill Hardy, Assistant Registrar, College of Pharmacists of Manitoba and Rachel Carlson, Communications, CQI program, College of Pharmacists of Manitoba	
3.0 Directors - Declaration of Conflict of Interest, Comments, Suggestions			
	3.1	Declaration, Conflict of Interest, agenda items Nothing declared.	
	3.2	Director comments/updates As presented to Board Development Committee – patient	



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		story on story of incident that occurred across multiple settings of care (Brie DeMone)
	3.3	Board Appointments – status Ministerial appointments have not been made. Gary McPherson – thanked for his service and valuable contribution including Finance Committee and M_PAC as he is not able to attend the AGM. Laurie Thompson to contact the Minister’s office and request that the appointees be appointed by the AGM June 7, 2017.
4.0 Executive Director Report		
	4.1	Distributed for information.
5.0 In-camera Session		
6.0 Committee Reports		NOTE - requirements for committee members for Patient Safety Initiatives Committee and Membership Committee will be made at the July 2017 board meeting.
6.1 Executive Committee - J. Currie		
	6.11	Minutes of April 21, 2017 were distributed for information.
	6.12	Update provided on meeting with Minister of Health, Seniors and Active Living April 20, 2017. Board appointments pending. Agreed that bridge funding will be forwarded to MIPS by first week in May 2017.
6.2 Audit Committee – H. Bryant		
	6.21	Approval of Audited Financial Statements Move that the 2016-2017 audited financial statements be approved. Moved: Helga Bryant Seconded: Anna Maria Magnifico Carried
	6.22	Approval to recommend auditor to members, 2017-2018 Move that the board recommend the firm Scarrow and Donald to Members of Class B of the Corporation as the Corporation Auditor until the 2018 Annual General Meeting (at a projected fee of \$4,390 plus taxes) and that the recommendation for the auditor be made to members at the Annual General Meeting June 7, 2017.



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		Moved: Helga Bryant Seconded: Anna Maria Magnifico Carried
6.3 Finance Committee - A. Chrobak		
	6.31	Final Budget 2017-2018 Question regarding flexibility for Dr. John Wade Patient Safety Initiatives Grant - flexibility to identify additional funds pending review of projections through year. Move that the 2017-2018 final budget be approved. Moved: Adam Chrobak Seconded: Anna Maria Magnifico Carried
	6.32	Status – 2017 – 2018 Funding Waiting for bridge funding – report from government as of May 2, 2017 is that funding is in process.
	6.33	Investment Report Circulated for information.
	6.34	Risk Registry – Outcome of Work on Risk ‘Financial’ - deferred from March 31, 2017 Accepted report and will review again with discussion on next strategic plan and risk management.
7.0 Business Arising		
		No business arising.
8.0 New Business – Jan Currie		
	8.1	PHIA Review Submission for PHIA review in draft and will be submitted by May 31, 2017. Director comments will be included in the final submission.
	8.2	Nomination Committee Moved that the following slate of nominees be approved: <ul style="list-style-type: none">• Nuwan Fonseka, nominated by Addictions Foundation of Manitoba• Kristine Hannah, nominated by Southern Health-Santé Sud• Joy Tetlock, nominated by Northern Regional



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		<p>Health Authority</p> <ul style="list-style-type: none"> • Ron Van Dennaker, nominated by Interlake-Eastern Regional Health Authority <p>Moved: Anna Maria Magnifico Seconded: Deb Elias Carried</p>
	8.3	<p>Board Policies (2 year review)</p> <p>Moved that the following policies be approved:</p> <ul style="list-style-type: none"> • Spending Authority and Tendering EE-2 • Ethics and Research EE-7 • Staff, Volunteer and Stakeholder Relationships EE-8 • Financial Condition EE-9 • Investment policy EE-11 <p>Moved: Brie DeMone Seconded: Anna Maria Magnifico Carried</p>
	8.4	<p>Strategic Planning – next steps</p> <p>Discussion held on beginning next strategic plan process. The board will begin the work Fall 2017. Suggestion to invite former board members to draw on their experience. Suggestion to hold focus groups (have had a survey for all strategic plans in the past).</p>
	8.5	<p>Annual Report 2016-2017</p> <p>Brie DeMone and Susan Lessard-Friesen sent comments/edits.</p> <p>Moved that the Annual Report be accepted with edits.</p> <p>Moved: Susan Lessard-Friesen Seconded: Deb Elias Carried</p>
	8.6	<p>Board Meeting Evaluation</p> <p>Distributed for independent completion.</p>
	8.7	<p>Annual General Meeting Agenda</p> <p>Circulated for information.</p>
9.0 Events		



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		MIPS Annual General Meeting Date: Wednesday, June 7 th Registration: 4:00pm Time: 4:30pm–6:00pm, Reception to Follow Location: Alt Hotel, 310 Donald St.
10.0 Next Meetings		
		Time: (0800 – 1200 hrs) June 29, 2017 July 6, 2017 NOTE – possibly change to 1000 hrs and have orientation for new board members at 0800 – 1000 hrs. September 7, 2017 – Volunteers joining at 1100 and lunch. November 2, 2017
11.0 Adjourned 1033 hrs		Moved to adjourn. Moved: Helga Bryant Seconded: Anna Maria Magnifico Carried