



MINUTES

Meeting Title:	MIPS BOARD MEETING		
Date:	January 4, 2018	Time:	0800 hrs – 1300 hrs
Location:	College of Pharmacists Manitoba 200 Tache Avenue – Lower Level Meeting Room		
Attending	Jan Currie, Adam Chrobak, Anna Maria Magnifico, Connie Gretsinger, Joy Tetlock (phone), Deb Elias (Phone, at 0900) Kristine Hannah, Ron Van Denakker (except 0830 – 0900), Susan Lessard-Friesen, Laurie Thompson (staff)		
Guests: 0900 – joined by Cathy Steven, Andrew Stammer, Health in Common			
Agenda Item:			
1.0 Adoption of Minutes/Agenda			
	1.1	Approval of minutes from November 2, 2017 Moved by Anna Maria Magnifico Seconded Connie Gretsinger Carried	
	1.2	Approval of agenda for January 4, 2018 Approved as circulated	
2.0 Board Education			
	2.1	Deferred	
3.0 Directors- Declaration of Conflict of Interest, Comments, Suggestions			
	3.1		
4.0 Executive Director Report – Laurie Thompson		For information Laurie Thompson to report to Anna Maria Magnifico re: pharmacy sites visited	
5.0 In-camera Session		No in-camera items	
6.0 Committee Reports			
6.1 Membership Committee – Kristine Hannah			
	6.11	Update, membership renewal to date Of 35 member organizations as of December 31, 2017: 22 have renewed 2 have not renewed Deadline for renewal is March 1, 2018	
	6.12	Membership strategy – update Committee reviewed list of potential member organizations. Recruitment strategy will focus on regulatory bodies and professional associations.	
6.2 Board Development Committee - Susan Lessard-Friesen			



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	6.21	Susan Lessard-Friesen reviewed the committee's addition to the board education reflection tool to reference the guidelines on public access to the board and the public making a representation to the board. Edit suggested to process in the presentation to the board document to clarify that the executive director ask patient/family if the case is before the courts prior to moving ahead to confirm representation.
6.3 Patient Safety Initiatives Committee – Anna Maria Magnifico		
	6.31	Anna Maria Magnifico provided an overview of Wade Grant winners Rachel Carlson with College of Pharmacists, and Teresa Wright of Langruth Elementary School. New release issued. Award recipients will present at the AGM in June 2018.
7.0 Business Arising		
7.1 Board Meeting Evaluation		
	7.11	Board Meeting Evaluation Results – for information. No action required.
7.2 Endorsement, National Surgical Quality Improvement Program (NSQIP)		
	7.21	Reviewed correspondence to Dr. Manishen regarding request for endorsement of NSQIP. Moved that the email draft be edited as discussed and sent to Dr. Manishen. Moved by Anna Maria Magnifico Seconded by Kristine Hannah Carried
8.0 New Business - Jan Currie		
8.1 Board Performance Evaluation		
	8.11	Reviewed 2017 board performance evaluation results (3 rating or less) and status of actions taken to date. No further action required.
	8.12	Discussed 2018 evaluation process. Deferred pending further work on strategic plan.
8.2 Director Self-Assessment		
	8.21	Directors asked to complete the assessment on their own. Directors can meet with Jan as they wish to review the assessment.



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		Laurie Thompson to have United Way and Crown Corporation information on board education circulated.
8.3 Executive Committee – Jan Currie		
	8.31	Minutes, Meeting of December 21, 2017 were attached to the agenda for information
	8.32	Jan Currie provided an update on the DM meeting including Ministerial appointments, director appointment process, and future funding.
9.0 Events		B.C. Quality Forum, February 21-23, 2018, at the Hyatt Regency Vancouver, B.C. Kristine Hannah - director Deb Elias - director Jan Coates – volunteer Denise Widmeyer - staff
10.0 Next Meetings		
		March 22, 2018 May 3, 2018 June 6, 2018 July 5, 2018
Adjournment 0900		Moved to adjourn Moved by Anna Maria Magnifico Seconded by Connie Gretsinger Carried
Strategic Planning		Cathy Steven and Andrew Stammers joined directors following the meeting to continue the strategic planning process.