



MINUTES

Meeting Title:	MIPS BOARD MEETING		
Date:	March 5, 2020	Time:	8:00 am
Location:	MIPS office - 102-175 Carlton Street, Wpg, Manitoba Audio conference		
Present: Deb Elias (chaired meeting), Anna Maria Magnifico, Kristine Hannah, Susan Lessard -Friesen (phone), Ron Van Denakker (phone), Joy Tetlock (phone) Regrets: Jeanette Edwards, Terry Wuertz			
Agenda Item:			
1.0 Adoption of Minutes/Agenda			
	1.1	Moved that the minutes of January 2, 2020 be approved as circulated. Moved by Anna Maria Magnifico Seconded by Ron Van Denakker Carried	
	1.2	Agenda for March 5, 2020 adopted as circulated.	
2.0 Directors - Declaration of conflict of interest, comments, suggestions		For information, Kristine Hannah has ended her engagement with the Transformation Health Office. She is back full time in her regional position.	
3.0 Board Education			
	3.1	eConsult MB – Dr. Luis Oppenheimer presented on the Manitoba e-Consult system. General agreement that this initiative is excellent and we look forward to this initiative being expanded in Manitoba. Ron Van Denakker offered to correspond with Shared Health regarding this work.	
4.0 Executive Director Report – Laurie Thompson			
	4.1	Reviewed for information	
	4.2	ED Evaluation April 2020 Process for evaluation of work in 2019-2020: Discussion of interaction with those outside of board and staff. Suggestion that we do the same process for 2019-2020 as last year, which is surveying of board and staff and including ED self evaluation component. Move – Anna Maria Magnifico Seconded Joy Tetlock	



MINUTES

		Carried Deb Elias agreed to coordinate survey distribution and compilation of results
5.0 In-camera Session		No in-camera session held
6.0 Committee Reports		
6.1 Executive Committee – Deb Elias		
	6.11	Minutes of February 10, 2020 reviewed. ED evaluation – see item 4.2 Discussion on dates for upcoming corporate requirements – see item 6.13 Lease – see item 6.14
	6.12	Update on Minister Letter No response to date from the letter to the Minister regarding MIPS and Shared Health. Mandate letter from Premier for Minister of Health published, dated March 3, 2020. Laurie Thompson will review the letter and identify patient safety issues highlighted, and assess links between letter and our proposal. Laurie Thompson will draft correspondence to the Minister and share the draft with the board, with the intent that Jeanette Edwards and Brock Wright sign the letter.
	6.13	List of proposed dates for corporate responsibilities reviewed and processes discussed. Moved that: 1) the board delay the AGM to November 2020 (date to be determined) 2) Laurie Thompson follow-up with legal counsel concerning the requirement for members to approve potential dissolution, and 3) Laurie Thompson follow up with Jeanette Edwards regarding communications with the Deputy Minister regarding Q1 funding as well as other corporate requirements whose timing depends on the government’s



MINUTES

		<p>decision regarding the proposal on MIPS and Shared Health Moved Anna Maria Magnifico Seconded Ron Denakker Carried</p> <p>Annual Report 2020 – suggestions on timing and format noted</p> <p>Audit in 2020 (for 2019 FY) – will proceed in May/June 2020 Call for nominations, Board of Directors 2020 and communications (invite and formal notice) – if we proceed and when is dependent on government’s response to proposal and legal opinion on member approval of dissolution.</p> <p>Moved to defer the Request for Proposals (RFP) for the auditors until 2021 spring. Moved Anna Maria Magnifico Seconded Kristine Hannah Carried</p>
	6.14	<p>Lease - Update Current to September 30, 2020 – lease has been signed.</p> <p>Space and lease after September 30, 2020 Laurie Thompson waiting to hear from person managing space with Shared Health regarding potential space options.</p> <p>Suggestion that Laurie Thompson approach Morguard to indicate: 1) we do not want to give up space in our allocation during our current lease (as they had requested) 2) request Morguard consider a month to month or 1 year lease. 3) follow-up with Shared Health space manager and Jeanette Edwards concerning space options.</p>
6.2 Patient Safety Initiatives – Anna Maria		



MINUTES

Magnifico		
	6.21	The Patient Safety Champion Award call for nominations has been called with a deadline March 23, 2020.
6.3 Membership Committee - Kristine Hannah		
	6.31	<p>Membership renewals received – 27 Membership renewals in process – 3 No response from 1 Member and presumed to be cancelling in addition to 2 other members who have cancelled (3 in total)</p> <p>Laurie Thompson will send correspondence to members who have not renewed regarding their membership status.</p>
6.4 Finance Committee – Deb Elias		
	6.41	<p>Moved that the Quarter 4 projections be accepted as circulated. Moved Ron Van Denakker Seconded Kristine Hannah Carried</p>
	6.42	<p>Operational Plan recommendation Executive recommended that the usual process for the operational plan be replaced with a limited process that will result in continuing with current initiatives that cross fiscal years. Laurie Thompson indicated that staff have had a meeting to review the 2019-2020 plan and a few new items may be added or current initiatives expanded.</p> <p>Moved that the budget, 2020-2021 be approved as circulated as a working budget pending further information received from government on recent communications regarding Shared Health. Moved Anna Maria Magnifico Seconded Joy Tetlock Carried.</p>
	6.43	Moved that the reimbursement rates for meals and incidentals and the policy be approved with no changes.



MINUTES

		Moved Anna Maria Magnifico Seconded Kristine Hannah Carried
7.0 Business Arising		
7.1	7.11	Covered in 6.11
8.0 New Business		
8.1 Quarter 3 Board performance report - Laurie Thompson		
	8.11	Reviewed for information. Comments regarding format will be considered. No further action required at this time.
8.2 Board Strategic Plan Monitoring report – Deb Elias		
	8.21	Moved that the report be accepted as circulated. Moved Ron Van Denakker Seconded Joy Tetlock Carried
8.3 Board policy review - Deb Elias		
	8.31	Board polices for review (regularly scheduled) GP-8 – Board Member Conflict of Interest GP – 9 – Media Relations GP-14 – Public Access to Board Documents GP – 18 – Requests for Endorsements EE - 6 - Communication and Support to the Board Moved that the noted policies be approved without revisions. Moved Anna Maria Seconded Susan Lessard Friesen Carried view at https://mips.ca/about-us.html
8.0 Events		Quality Forum, Vancouver February 26 – 27, 2020 Kristine Hannah, Anna Maria Magnifico (directors) and Gayle Shultz (volunteer) attending. Directors will present overview on May 7, 2020



MINUTES

9.0 Next Meetings		
		Board meeting May 7, 2020– 0800 am – 12:00 pm Directors will be polled on suitable dates to change the July 2, 2020 board meeting.