



MINUTES

Meeting Title:	MIPS BOARD MEETING		
Date:	May 7, 2020	Time:	8:00 am – 12:00 pm
Location:	Video/Audio Conference		
Attending: Jeanette Edwards (chair), Deb Elias, Susan Lessard-Friesen, Ron Van Denakker (until 915), Kristine Hannah, Joy Tetlock, Anna Maria Magnifico, Terry Wuerz (at 1000), Laurie Thompson (staff)			
Agenda Item:			
1.0 Adoption of Minutes/Agenda			
	1.1	Minutes of March 5, 2020 approved as circulated. Moved by Anna Maria Magnifico Seconded by Joy Tetlock Carried	
	1.2	Agenda of May 7, 2020 approved as circulated.	
2.0 Directors - Declaration of conflict of interest, comments, suggestions		No declarations of conflict of interest	
3.0 Board Education			
	3.1	Deferred Kristine Hannah, Anna Maria Magnifico Highlights of the BC Quality Forum February 2020	
4.0 Executive Director Report – Laurie Thompson			
	4.1	Reviewed for information	
5.0 In-camera Session		To address items 6.12 – 6.14 Moved that the meeting go in-camera. Moved by Anna Maria Magnifico Seconded by Ron Van Denakker Carried	
6.0 Committee Reports			
6.1 Executive Committee – Jeanette Edwards			
	6.11	Minutes Executive April 23, 2020 reviewed for information.	
	6.12	Review of Minister’s Letter and next steps	
	6.13	Legal opinion - member approvals required, director extension past AGM	
	6.14	Communications - Members and Volunteers	
		Moved that the board go out of camera. Moved by Kristine Hannah	



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		Seconded by Ron Van Denakker Carried
	6.15	Lease Future past September 30, 2020 Moved that we offer a new lease from October 1, 2020 to March 31, 2022 and include that no space is to be taken from our current allocation. Moved by Deb Elias Seconded by Anna Maria Magnifico Carried
6.2 Patient Safety Initiatives – Anna Maria Magnifico		
	6.21	Update The deadline for the final reports for the Dr. John Wade Patient Safety Initiatives Award was postponed to Sept 1, 2020 The deadline for nominations for the Patient Safety -extended deadline for nominations for Champion Award Laurie Thompson will confer with staff to ensure notification was sent on this change.
6.3 Membership Committee - Kristine Hannah		
	6.31	Member Organizations update: 30 renewals 3 not renewed
6.4 Finance Committee – Deb Elias		
	6.41	2020-2021 Operational Plan Moved that the operational plan be approved as presented. Moved by Joy Tetlock Seconded by Deb Elias Carried
	6.42	Communication – Mb Health, Seniors and Active Living regarding 2020-2021 funding Letter from the Minister indicated that our funding level will stay the same level for 2020-2021 as received in 2019-2020. Communications with Manitoba Health, Seniors and Active Living suggest no further action



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		required for submitting potential reduction estimates.
6.5 Audit Committee – Deb Elias		
	6.51	Moved that the board continue utilizing services of Scarrow and Donald for 2020-2021 fiscal year. Moved by Deb Elias Seconded by Anna Maria Magnifico Carried
6.6 Patient Safety Reporting and Learning Committee – Susan Lessard-Friesen		
	6.61	Susan provided an update on the ongoing work of the committee.
	6.62	A summary of the project terms of reference were reviewed for information.
7.0 Business Arising		Covered in 6.1
8.0 New Business		
8.1 Quarter 4, Year End Board performance report - Laurie Thompson		
	8.11	Moved that the April 15, 2020 year end Board Quarterly Report be approved as circulated. Moved by Anna Maria Magnifico Seconded by Joy Tetlock Carried The board expressed their thanks to staff for the clarity and quality of the report.
8.2 Board indicators – 2020-2021 and beyond – Laurie Thompson		Logic Model attached for reference
	8.21	Moved that the 2020 – 2021 Board Indicators be approved as circulated. Moved by Deb Elias Seconded by Susan Lessard-Friesen Carried
8.3 Board Strategic Plan Monitoring report – Jeanette Edwards		
	8.31	Agreed to move relevant action items into the detailed planned document for future organizational work.
8.4 Board policy review - Jeanette Edwards		



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	8.41	<p>Policy review schedule view policies at https://mips.ca/about-us.html</p> <p>Moved that the policy SP – 1 Vision, Mission, Values be approved with no changes. Moved by Anna Maria Magnifico Seconded by Joy Tetlock Carried</p> <p>Agreed to defer until June board meeting after the June Finance Committee meeting EE – 3 Asset Protection EE – 4 Insurance Protection EE – 5 – Compensation and Benefits</p> <p>Agreed to defer until after BDC meeting B – ED – 2 Evaluation of the Executive Director (review due July 2020)</p>
9.0 Events		
10.0 Meeting evaluation		Go to Meeting Evaluation to use the form for your evaluation.
11.0 Next Meetings		
		<p>Monday, June 29, 2020– 8 am – 12 pm Thursday, September 3, 2020, 8 am – 12 pm Thursday, November 12, 2020 1030 am – 315pm Volunteers joining for 1 hour of meeting and lunch – schedule to be confirmed AGM November 12, 2020 4pm registration – schedule to be confirmed</p>
Adjourned 1017 hours		