



Dr. John Wade Patient Safety Initiatives Grant 2017-2018 Request for Applications

The Manitoba Institute for Patient Safety (MIPS) is an independent, non-profit organization. The Institute's role is to promote patient safety in Manitoba. For more information on the Manitoba Institute for Patient Safety and our activities, go to www.mips.ca.

The Dr. John Wade Patient Safety Initiatives Grant provides funds to encourage small projects in support of patient safety initiatives in Manitoba. It is open to MIPS' member organizations, individuals, secondary schools, colleges, and post-secondary organizations, as well as community-based organizations.

TERMS AND CRITERIA

A. Terms:

1. Applications are welcomed from the following Manitobans
 - Individuals
 - MIPS' member organizations
 - Secondary schools and post-secondary institutions
 - Community-based organizations
2. Applicants can submit **up to three (3) different applications**. Each applicant is eligible for only one grant.
3. Total funds available for the grant are up to \$7,500.00 and this may be divided into a grant for more than one person/group/organization.
4. Grant applications can vary in amount sought.
5. Funds must be used by Wednesday, May 16, 2018 of the grant cycle.
6. Grant applications that are dependent on funds and/or resources from other organizations must have these additional funds and/or resources approved in writing.
7. The grant will span from December to May each year.
8. Application forms are found on page 4 and at www.mips.ca.
9. **Electronic** application proposals must be received at the MIPS office by **Friday, November 3, 2017 at noon**. Send electronic copies to admin@mips.ca.
E-mail Subject Line: **Dr. John Wade Patient Safety Initiatives Grant Application**

PREMIER MEMBERS



10. The applicant may be asked to attend an **interview** with the selection committee as part of the submission review process.
11. If any portion of the grant is used for individual income, the individual will be subject to Canada Revenue Agency taxation regulations.
12. MIPS makes no claim to products or intellectual property developed through the grant, but reserves the right to apply MIPS branding to products generated.
13. A final report that includes the project purpose, target audience, project outcomes, key activities, timelines, methods, any partners, how the funds were used and receipts/invoices are due by **Wednesday, May 16, 2018**.
14. MIPS will share the project outcomes with its members and the public through communication vehicles such as MIPS website, Member Updates, the Annual Report and the MIPS Annual General Meeting.
15. The grant may not be awarded every year.
16. A letter including the expectations for documenting and verifying expenditures will be sent to all successful grant recipients.
17. Grant recipients will acknowledge the Manitoba Institute for Patient Safety in all forms including publications/presentations/materials.
18. Successful applicants may be asked to present on their initiative at a future MIPS meeting.
19. Applicants, who are minors at the time of application, must have an adult sponsor identified who indicates, in writing, that they support the project and will administer the grant funds.
20. Applicants who plan to use in-kind resources of an organization must include written support of the organization's senior leader with the application.

B. Criteria

Proposals will be evaluated based on the following criteria.

1. For the 2017-2018 year, preference will be given to applications which:
 - a. result in community engagement on and increases awareness of, medication safety or other patient safety topics and/or
 - b. result in engagement of and communication with seniors living in the community

All applications which fulfill the criteria, as outlined in this section B, will be considered.

2. The proposed project is creative/ innovative.
3. The proposal contributes to safety in healthcare.



4. The proposal contributes to growth of patient safety culture in Manitoba.
5. The proposal raises public awareness and knowledge about patient safety and public involvement.
6. The proposal increases public knowledge about specific patient safety practices e.g. medication safety, hand hygiene, advocating for self or friend or family member, patient and family involvement.
7. The proposal increases the knowledge of healthcare providers about specific patient safety practices e.g. patient and family involvement.
8. The potential number of target audience (people) reached.
9. The potential return on investment – What are the benefits versus the costs?
10. The proposal can be completed within the specified timelines (December to May).
11. The proposal should include how it meets the above criteria.



Dr. John Wade Patient Safety Initiatives Grant

2017-2018 Application Form

Date: _____

Applicant Name(s): _____

Organization (if applicable): _____

Address: _____

Phone number: _____

Email address: _____

Title of Project: _____

Signature of Institutional Representative (if applicable) _____

If under 18 years of age, organizational approval and support required as per below

I, the undersigned, approve of and will oversee the administration of this application

Signature _____ Date _____

Position _____

